

| Theme | Action No. | Action | Responsibility | Progress | Cost | Carbon Impact/Saving | Timescale | KPI | Comments | |
|---|------------|--|-----------------|----------|-------|----------------------|-----------|---|---|--|
| L O W C A R B O N | 1.1 | Ensure that certified low carbon tariffs become a prerequisite for any future tender for the service | | Ongoing | L | H | 24/25 | ? | | |
| | 1.2 | We will investigate new proposals for rooftop solar, wind power generation, alternative fuels, e.g. hydrogen and energy sources plus increased battery storage | Sarah Wilding | New | H | H | 25/26 | Number of successful projects & CO2e savings | | |
| | 1.3 | We will explore the construction of solar carports at Hadleigh & Stradbroke leisure centres following the successful implementation at Sudbury & Stowmarket | Sarah Wilding | New | H | H | 25/26 | Number of solar carports & amount of energy generated/CO2e savings | | |
| | 1.4 | To create a Skills & Innovation Centre in order to support inward investment. Developing a greener economy, creating new skills and jobs. This will include a new Centre of Excellence for innovation and green skills at the Gateway 14 Business Centre in Stowmarket | Emily Attack | New | H | M | 26/27 | The 35,000 sq ft building will be built to meet a minimum BREEAM standard of 'excellent' which will ensure it is highly sustainable and delivering significant energy and carbon savings. BREEAM excellent rated buildings on average reduce carbon emissions by 33%. | | |
| | 1.5 | We will investigate the potential for expanding the use of renewable energy via the SUEZ plant | | New | | | H | 26/27 | Number of localised businesses that benefit from low carbon/renewable | |
| | 1.6 | We will extend Low Carbon measures in our leisure centres: Air Source Heat Pumps & new filtration system | | New | H | H | H | 24/25 | Funding secured Measure put in place to save x per year | |
| H O U S I N G | 2.1 | We will review policy and regulation for energy conservation reduction and efficiency to understand how this can be standardised for the Councils' new builds and retrofits. | Deborah Fenton | Ongoing | H | H | 24/25 | Out of 3300 homes in MS, 2000 have EPC A - C. Out of 3500 homes in Babergh, 2000 have EPC A - C | | |
| | 2.2 | Proposed Housing Strategy revised action: Seek the resources to assess the environmental performance of our housing stock and determine what additional prioritised actions we are going to take to reduce carbon emissions and contribute to our climate emergency objectives. | Deborah Fenton | Ongoing | H | H | 25/26 | All council housing stock has an EPC rating of C or above | | |
| | 2.3 | Proposed Housing Strategy revised action: Implement a programme of upgrades to heating systems in council stock, replacing oil systems wherever possible and prioritising heat pumps where appropriate. This should be done on a case by case basis, rather than applying to the whole of the council stock as different solutions will be needed. Specific budget will need to be established. Ensure joint working across Suffolk to make use of external funding opportunities. | Deborah Fenton | Ongoing | H | H | 25/26 | Number of homes that have been upgraded | | |
| | 2.4 | Proposed Housing Strategy revised action: Prepare a broad specification for new build Council stock, to include consideration of passive technologies and measures to increase accessibility, by quarter 2 of 2020/21. | Deborah Fenton | Ongoing | H | H | 26/27 | ? | | |
| | 2.5 | Assess current resources against expected additional requirements for Building Safety Regulator regime and plan accordingly | | Ongoing | | | | 25/26 | ? | |
| | 2.6 | We will ensure that assets are managed prudently to ensure that estate is future proofed. In addition we will challenge listed building energy efficiency | Holly Brett | New | | | H | 24/25 | All council assets | |
| | 2.7 | We will apply to the Social Housing Decarbonisation Fund (SHDF) to help future proof council owned housing, this opens on 20th November 2023 | Richard Spencer | New | £2.5m | H | | 25/26 | 100 homes Babergh, 100 homes Mid Suffolk (if successful) | |

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| | 2.8 | We will carry out a robust insulation project in Mid Suffolk through the Cosy Homes Project. All properties below EPC C and an income of £60K or less can apply for loft insulation, cavity wall & draft proofing. £2m ringfenced of reserves aimed at improving energy efficiency. Minimum fund of £3500 per | Amma Antwi-Yeboah | New | £2m | H | 23/24 | c. up to 570 homes | This started in November 2023 we very likely have push delivery into 24/25. We have just passed over eligible applications in January 24. |
| | 2.90 | We will signpost Warm Homes Suffolk grants for low incomes below £31 000 | Amma Antwi-Yeboah | New | | H | 23/24 | Number of successful applications | |
| | 2.1 | We will investigate ways to make our sheltered housing more energy efficient | Richard Spencer | New | H | H | 25/26 | | |
| P L A N N I N G | 3.1 | Early developer engagement should become an action of the planning team & become a commitment across the whole organisation. | Tom Barker, Philip Isbell, Robert Hobbs, Sarah Wilding | Ongoing | L | M | 24/25 | Increasing take up of pre-application advice service over time. Planned introduction in 2024 of carbon reduction advice into pre-app and screening Discharge of Conditions applications. Supplementary Planning Documents set out Councils expectations for carbon reduction measures to enable applicants to design | Early developer engagement is an action of the planning team through pre-application discussions, where developers are prepared to engage early on, and engagement in the plan-making process, where necessary. Need to develop cohesive wrap-around of service to ensure inclusion of carbon reduction measures at application stage. |
| | 3.2 | We will encourage developers to include meadow planting in new housing developments. | Mark Emms, Tom Barker, Philip Isbell, Robert Hobbs, Sarah Wilding | Ongoing | L | M | 24/25 | Increasing inclusion of meadow planting measures in Major housing developments granted planning permission. Adoption of meadow planted areas in new housing | We will need to clarify the guidance and if this is a preferred course of action. This can be addressed in the Biodiversity and Trees Supplementary Planning Document. |
| | 3.3 | We will support the implementation of biodiversity net gain, energy and water-efficiency measures in new developments. | Mark Emms, Tom Barker, Philip Isbell, Robert Hobbs, Sarah Wilding | New | L | H | 24/25 | Increasing number of developments incorporating biodiversity net gain, energy and water-efficiency measures compliant with the Joint Local Plan. | |
| | 3.4 | To ensure that any regeneration projects are fully compliant and highly sustainably achievable | Lee Carvell | New | H | M | 24/25 | All developments achieve very good or above | |
| | 3.5 | To work with third parties to establish and better understand and support local power generation as appropriate | Sarah Wilding | New | L | H | 27/28 | Number of successful projects undertaken and total energy generated | |
| W A S T E & F L E E T | 4.1 | We will work with Suffolk Waste Partnership to minimise waste and improve recycling ; supporting FoodSavy, Glass recycling , Home Composting & improved recycling | Ollie Faiers | Ongoing / BAU | M | M | 24/25 | BDC Waste Team KPI_Q2 2023-24.xlsx | MSDC Waste Team KPI_Q2 2023-24.xlsx |
| | 4.2 | Working with all Suffolk Councils to implement the Recycling and Waste Strategy (RAWS) : weekly food waste collections , kerb side collections of glass and containers | Ollie Faiers | Ongoing | H | H | 25/26 | To meet Government target of 65% recycling | Very large county wide project implementation April 2026 |
| | 4.3 | We will minimise waste & increase recycling through the following: • increase garden waste customers, • increase recycling rates and participation | Ollie Faiers | Ongoing / BAU | M | M | 24/25 | as KPI's above | |
| | 4.4 | Development of a litter & fly tipping strategy | Nick Christo | Ongoing | L | L | 24/25 | | In draft form |
| | 4.5 | Engage with local schools, community groups & residents through events and promotional activities - to Reduce Waste and Improve Recycling | Ollie Faiers | Ongoing / BAU | L | L | 24/25 | To attend 10 events in each District per year | |
| T R A | 5.1 | Undertake an assessment with relevant partners to understand the ability of the grid to take on EV charging points in our districts (LEVI funding via SCC) | Georgina Karlsson | Ongoing | H | H | 29/30 | 2025: 80 public use EV charging bays across Babergh and 73 EV charging bays across Mid Suffolk. 2030: Total of 217 EV charging bays in Babergh; 258 charging bays in Mid Suffolk | |

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| L E S T A T E | 6.5 | Identify improvement measures / recommendations that are required to achieve optimum performance for each building/facility. | Emily Attack | Ongoing | | | 24/25 | Number & type of energy efficiency measure initiated | |
| | 6.6 | We will ensure that new Council facilities are designed and built to the highest standards of energy efficiency following the Net Zero Operational Carbon approach to deliver zero carbon buildings. We will also aspire to the highest standards when refurbishing our existing stock | | Ongoing | | | 26/27 | Number & type of energy efficiency measure initiated | |
| | 6.7 | Set a target for planting on Council land. | Nick Christo | Ongoing | L | M | 24/25 | ? | |
| | 6.8 | We will develop and implement a plan for replacing fossil-fuelled horticultural and street scene equipment (such as mowers and strimmers) with electric appliances. | Nick Christo | | | | 25/26 | All fossil fuelled machinery switched to EV | |
| | 6.9 | Ensure all assets have stock condition and EPC rating. | Ben Forsdick | New | H | H | 24/25 | 100% EPC with 90% rated between A and D | Reference the Strategic Asset Management Plan (SAMP) 2020-2025 |
| | 6.1 | To apply for the Sport England Swimming Pool bid for all 4 leisure centres | Vicky Moseley | New | | | 23/24 | Successful bid | |
| | 6.11 | To investigate the feasibility of energy efficiency measures at current depots | | New | | | 24/25 | Successful plan in place ready for delivery | |
| | 6.12 | To install EV chargers at depots in preparation for fleet EV | | New | H | H | 25/26 | Number of EV chargers in place | |
| C u s t o m e r T r a n s f o r m a t i o n & I C T | 7.1 | Investigate opportunities within current contracts to ensure the 'circular economy' model is used e.g. IT equipment and phones. Further, that this be built into future contracts where goods are purchased. | Matt Harding | Ongoing | | | 25/26 | ? | |
| | 7.2 | We will continue to reduce paper communications | Matt Harding | Ongoing | L | L | 24/25 | 100% e communications | Not sure this is purely ICT - we have reduced number of printers and have seen a reduction in on-prem printing. Figures will be provided for 24/25 onwards. |
| | 7.3 | We will liaise with SCC to commission an energy audit of current ICT services, including identifying surplus hardware and energy demand through visualisation of devices and implementation of Thin Client Terminal | Matt Harding | Ongoing | | | 25/26 | ? | May require specialist support. In meantime we continue move to Cloud provision for Key Lines Of Business Systems (where reasonably practicable) and have undertaken: Replacing servers and rack technologies with |
| | 7.4 | Establish a culture of phone, video and web conferencing whenever practicable | Matt Harding | Ongoing | | | 24/25 | ? | All Staff now have access to Video Conferencing toolsets. Meeting Rooms in EH have been configured for Hybrid Working. MS Teams training provided via Learning icon in MS Teams. |
| B U S | 8.1 | We will work with partnership agencies to help businesses to develop low carbon business models and to secure investment to enable them to reduce their own carbon footprints and build climate resilience. | Michelle Gordon | Ongoing | | | 26/27 | Increased transparency of CO2 impact within Babergh and Mid Suffolk | |
| | 8.2 | We will continue to support and promote the Suffolk LAs' 'BEE Anglia' programme offering free energy and environmental audits and consultancy to SMEs, together with a grants scheme for implementing energy efficiency and renewable generation measures | Michelle Gordon | Ongoing | | | 24/25 | Number of audits undertaken & number of successful grants delivered | *BEEAnglia scheme has closed Replacement net zero support service has been commissioned via Groundworks fro delivery though to 31 March 25 - no details on service delivery after this date |

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| B U S I N E S S & C O M M U N I T I E S | 8.3 | We will work with local businesses to build resilience to climate impacts. We will assess the risks that climatic events pose and the opportunities available to prepare and respond, including: <ul style="list-style-type: none"> Working with the Local Enterprise Partnership to put adaptation at the centre of local plans for local economic development Working with the business community to raise awareness of the risks and opportunities to local businesses of projected climate impacts, including extreme weather events and impacts on resource availability Providing support to businesses on developing business continuity plans and adaptation measures. | Michelle Gordon | Ongoing | | | 26/27 | Number of businesses supported Number of events organised | *the LEP shuts down on 31 March 24, so this needs to be amended |
| | 8.4 | We will continue the Councils' membership of the Suffolk Climate Change Partnership and actively participate in and promote its work and remit, including the production and implementation of the wider Suffolk Climate Emergency Action Plan. Cabinet membership will continue to be a priority | Sarah Wilding | Ongoing | | | 26/27 | | |
| | 8.5 | We will raise awareness of funding and support being offered by Groundwork East | Michelle Gordon | New | L | L | 24/25 | Number of applicants Decarbonisation Plans prepared | |
| | 8.6 | To administer the Rural Prosperity Fund to provide support for businesses and community organisations across our districts to invest in net zero adaptations | Michelle Gordon | Ongoing | L | L | 24/25 | Number of applicants and value of grants paid for net zero adaptations | |
| | 8.7 | Encourage membership of Carbon Charter | Michelle Gordon | New | L | M | 24/25 | Number of businesses signed up and level of award | |
| | 8.8 | Capital funding awards for 8 projects in Babergh & 11 in Mid Suffolk: a raft of energy efficiency measures were introduced | Michelle Gordon | New | L | M | | | |
| C U L T U R E & S O C I E T Y | 9.1 | We will develop and implement an environmental behavioural change and training programme for Council employees. The programme will focus on enabling staff to reduce energy costs and their carbon impact while at work and to assess carbon impacts where required for their roles. Teams will be encouraged to showcase positive changes. | Sarah Wilding | Ongoing | L | L | 24/25 | Number of staff via annual survey who have made changes | |
| | 9.2 | We will review existing procurement arrangements to ensure the Councils' supply chain is minimising carbon emissions and avoiding single use plastics. | Simon Jackson-Brown | Ongoing | L | L | 25/26 | Full transparency of Scope 3 GHG emissions, resulting in a reduction | |
| | 9.3 | Revised guidance will be produced that incorporates sustainability and social value approaches. This will include: <ul style="list-style-type: none"> Define and adopt 'whole life' costing of projects so that carbon and utility costs are considered together (not just initial capital cost). Encourage low energy use, more sustainable options and promote local purchasing where possible. Include a sustainability/environmental statement within tender documents, which will be provided to suppliers to ensure they prioritise sustainability within their proposals. Set a percentage weighting of supplier environmental performance in our selection process. | | Ongoing | | | 24/25 | ? | |

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| 9.4 | Regular lunch and learn sessions and the launch of the Let's Talk Climate Change Workshop on 6th December. Opportunities for regional and national learning and peer mentors, increased opportunities for staff to switch to more efficient practices e.g., electric vehicle car loans | Sarah Wilding | New | L | L | 24/25 | 3 lunch & Learn sessions each year |
| 9.5 | Rolling out a climate change skills / learning and development programme for staff to improve understanding of carbon and wider environmental context | Sarah Wilding/Teresa Dedman | New | L | L | 24/25 | 100% of staff undergone some form of Environmental training |
| 9.6 | Encouraging personal responsibility through the support for the Climate Vision 10 Pledges and roll out of a Green Champions Network. | Teresa Dedman | New | L | L | 24/25 | 1 member of staff per Service area |
| 9.7 | Base level training for all employees - More targeted/ intensive training for organisational decision-makers to enable them to adequately assess carbon impacts in their decisions. | Teresa Dedman | New | L | L | 23/24 | 100% of staff complete mandatory training |
| 9.8 | UK 100 Membership: one Councillor taking part in the Climate Leadership Academy | Jo Hobbs | New | L | L | 23/24 | |

Ongoing

New

Low: <£50k Low: reduce CO2te by <10%
 Medium: >£50k and <£200k Medium: reduce CO2te by >10% and <25%
 High: >£200k High: reduce CO2te by >25%

| Themes | Action No. | Action | Status | Responsibility | Cost | Carbon Impact/Saving | Timescale | KPI | Comments |
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| P L A N N I N G | 1.1 | To support sustainable development | New | Rob Hobbs, Phil Isbell | M | M | 26/27 | Number of new Major planning permissions which incorporate sustainable features and renewable energy options in sustainable locations compliant with the JLP. | The baseline for the KPI follows the JLP which resets the policy base for planning decision making. |
| | 2.1 | We will reduce residual household waste | New | Ollie Faiers | M | M | 26/27 | Babergh: 545kg (red), 508kg (amber). Mid Suffolk: 490kg (red), 455kg (amber) | |
| T R A V E L | 3.1 | We will continue to support opportunities for public access to sustainable travel: Eezybike pilot scheme at Needham Lake | New | Katherine Davies | M | L | 25/26 | Number of times Eezybike is used | |
| | 3.2 | We will develop a Rural Transport Grant Scheme to provide new passenger transport routes across the whole of Mid Suffolk | New | Katherine Davies | H | M | 24/25 | More people accessing sustainable rural transport. More routes | |
| | 3.3 | To Deliver on the LCWIP | Ongoing | Katherine Davies | H | M | 27/28 | Assist in the delivery two schemes per district per year | |
| | 3.4 | To Deliver on the EVIIP | Ongoing | Katherine Davies | H | M | 29/30 | 2025: Babergh 112 EVCP, Mid Suffolk 201. 2030: Babergh 217 EVCP, Mid Suffolk 258 | |
| | 3.5 | To Establish a Community Rail Partnership for the Mid Anglia Line | New | Katherine Davies | H | M | 25/26 | Set up partnership and add valuable actions into the CRP officers work plan | |
| B U S I N E S S & C O M | 4.1 | Support small local businesses such as coffee shops to become net zero | New | Michelle Gordon | M | M | 25/26 | No of businesses applying for grants Decarbonisation plans produced. | |

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| M M U N I T I E S | 4.2 | Improved engagement with schools and young people | New | Sarah Wilding | L | L | 24/25 | Number of schools participating in events and signing up to Eco Schools Programme | |
| L O W C A R B O N | 5.1 | To work closely with Suffolk Climate Change Partnership (SCCP) to identify Community Energy Projects | New | Sarah Wilding | M | H | 26/27 | Number of Community Energy Projects | |
| | 5.2 | To promote solar PV to local communities via SCCP scheme through Solar Together | New | Sarah Wilding | L | H | 26/27 | Successful registrations and installations | |
| B E H A V I O U R A L C H A N G E | 6.1 | To continue to work with our residents to inform and advise through Local Climate Action Roadshows and regular attendance at local community engagement events | New | Sarah Wilding | L | L | 23/24 | Number of attendees at events (275 in Oct 2023) | |
| | 6.2 | To produce a database of funding & assistance to support local communities | New | Laura Butters | L | M | 24/25 | Number of hits and enquiries | LB Our councils fund licences for Grantfinder and Funding4Suffolk portal where we can share opportunities. I would suggest that we utilise these platforms. In addition we commission CAS to provide funding and support as well as having our own Grant Officers who provide this support. SCC grant officers also offer advice and guidance. |
| H O U S I N G | 7.1 | We will support the Home Upgrade Grant (HUG 2 Scheme) by signposting to local residents | New | Amma Antwi-Yeboah | L | M | 23/24 | Number of Upgrade Grants Approved | Residents are being signed posted to HUG, Now is a good time to do some comms on making residents aware of the scheme. |

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| New | Low: reduce Low: <£50k CO2te by <10% |
| Ongoing | Medium: reduce >£50k and <£200k CO2te by >10% and <25% |
| | >£200k CO2te by >25% |